



Civil Justice Council – Information for Applicants

Interviews

The Civil Justice Council will be conducting interviews on 11-13 March 2009. Interviews will last about 30 minutes and will be conducted by one member of the Civil Justice Council together with the Chief Executive and General Manager of the Civil Justice Council. The interview process will also be overseen by an independent assessor. The interview will explore what applicants feel they can bring to the Council and their areas of expertise. Further details (including biographies of panel members and information relating to the interview venue, timing etc) will be sent to those invited for interview. The Council will reimburse interviewees for reasonable travel expenses to the interview.

Meetings

The Civil Justice Council meets four times a year. Meetings vary in length but generally start at 10.30am. If they are due to go on to the afternoon, lunch is provided. The next meeting will take place from 2pm until approximately 4pm on 30 April 2009. An induction for new members will take place during the morning of 30 April 2009. A lunch will be provided between the induction and Council meeting.

Members are expected to serve on at least one committee of the Council (as listed in the information about the Council) depending on their interests and expertise. Committees meet approximately four times a year and the meetings generally last for about two hours. Between the meetings, committee members may be asked to participate in work done over email. They may also be asked to contribute papers.

Expenses for Members

The Civil Justice Council will provide reasonable travel expenses to meetings of the Council or on behalf of the Council. Full details of the travel allowances will be given to new members.

The Civil Justice Council is unable to provide allowances for loss of earnings or child care expenses.

Forums/Conferences

From time to time the Civil Justice Council may run forums or conferences on key areas of the civil justice system. The forums generally require participants to stay overnight, although there is no obligation to do so. In these situations the Civil Justice Council covers the cost of accommodation and meals, although we may not cover the cost of travel. This will depend entirely on individual circumstances.

If you have any queries, please do not hesitate to contact Kitty Doherty, Recruitment Manager at the Civil Justice Council on 020 7947 6585.